



**Siouxland Human Investment Partnership (SHIP)  
Board Meeting Minutes**

**January 19, 2024**  
*“Subject to Board Approval”*

**Siouxland Human Investment Partnership (SHIP) is the Early Childhood Iowa Board for Ida and Woodbury Counties, and the Decategorization Board for Woodbury County. The minutes document the transactions of the Board in their fulfillment of these roles and where possible, the minutes reflect the actions of the Board specific to their respective roles.**

<b>Board Member</b>	<b>Present:</b>	<b>Board Member</b>	<b>Present:</b>
Jessica Ryan (Chair)	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Karen Mackey	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Dan Bittinger (Vice-chair)	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	Sheila Martin	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>
Leah Knapp (Treasurer)	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Jarod Mozer	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>
Dr. Kim Buryanek (Secretary)	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Rex Mueller	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>
Tom Bouska	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Gary Niles	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Shelley Conover	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Matthew O’Kane	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>
Rocky DeWitt	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	Allison Polley	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Rita Frahm	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	David Schmiedt	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Tim Kacena	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	Barbara Small	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Treylla Lee	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Alex Watters	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>

<b>SHIP Staff</b>	<b>Present:</b>
Matt Ohman	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Mindy Baylor	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Erin Binneboese	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Kerri Hall	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Joli Gehring	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Tami Nielsen	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Kim Jenkins	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Jenna Andrews	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>

Guests: Becky Shockley – Unity Point Health

**1. Call to Order**

Jessica Ryan

## 2. Action Items

### A. Consensus Agenda

Jessica Ryan

- Board Minutes 12-15-23
- Board Minutes 12-18-23
- Executive Committee Minutes 12-15-23
- Early Childhood Iowa Minutes Ida 1-11-24
- Early Childhood Iowa Minutes Woodbury 1-11-24

<b>Propose the Motion: Karen Mackey</b>		<b>Second Motion: Alex Watters</b>	
<b>In Favor: 12</b>	<b>Opposed: 0</b>	<b>Abstaining: 0</b>	<b>Motion Carries: Y <input checked="" type="checkbox"/> N <input type="checkbox"/></b>

### B. Beyond the Bell – scholarships for low-income families

Jenna Andrews

Beyond the Bell requests to establish a temporarily restricted net asset scholarship fund of \$225,000 to provide financial assistance to families in need through available scholarships. These scholarships will be available for school-year programming and summer programming at our Sioux City locations.

We recognize the need to provide scholarship funding to continue serving families who could otherwise not afford our Beyond the Bell programming – providing a safe place to play, creating a quality learning environment, and promoting growth.

<b>Propose the Motion – SHIP Executive Committee</b>		<b>Second Motion: Tom Bouska</b>	
<b>In Favor: 12</b>	<b>Opposed: 0</b>	<b>Abstaining: 0</b>	<b>Motion Carries: Y <input checked="" type="checkbox"/> N <input type="checkbox"/></b>

### C. Closed Session – Executive Director evaluation

Jessica Ryan

<b>Propose the Motion – Barb Small</b>		<b>Second Motion: Alex Watters</b>	
<b>In Favor: 12</b>	<b>Opposed: 0</b>	<b>Abstaining: 0</b>	<b>Motion Carries: Y <input checked="" type="checkbox"/> N <input type="checkbox"/></b>

<b>Propose the Motion – Open Session – Tom Bouska</b>		<b>Second Motion: Barb Small</b>	
<b>In Favor: 12</b>	<b>Opposed: 0</b>	<b>Abstaining: 0</b>	<b>Motion Carries: Y <input checked="" type="checkbox"/> N <input type="checkbox"/></b>

Jessica Ryan will meet with Matt after the Board meeting to discuss the Executive Director evaluation and recommendations.

## 3. Discussion Items

### a. Director’s Report

Matt Ohman

SHIP programs gathering I invited all of SHIP’s employees to an informal gathering at our office on December 21st. Terry Medina agreed to make soup, Mindy brought sandwiches, and we enjoyed networking and enjoying each other’s company. Nearly every SHIP employee that works in the community attended. I will continue to provide networking and educational

opportunities for our organization’s employees on a quarterly basis – it’s very important that all of our employees understand the various programs and services that SHIP is involved in, so they can provide stronger programming to those they serve.

#### SHIP holiday lunch



The worst SHIP staff picture ever taken?)

On December 22nd, employees working in our office had lunch together at Red Lobster and enjoyed a white elephant gift exchange. This has been our annual tradition as an office for many years!

Employee performance evaluations I spent a considerable amount of time in the last few weeks of December writing up performance evaluations and then meeting with all of the employees that directly report to me (I have 10 direct reports, but evals were due on 6 of them). This year I had the employees do a self-evaluation and turn that in along with their ’ 23 goals update, and their projected goals for 2024. I found that while most employees ranked themselves lower, they were all pretty aligned with my perspective of their work. We will be spending more time this year talking about goals, both short-term and long-term. We have some really great people working for SHIP, evaluation time is overwhelmingly a positive experience.

- b. HHS – Service Delivery Assessment Report

Kerri Hall



HHS Service  
Delivery Alignment /

- c. Finance update

Mindy Baylor



Financials year to  
year comparison.pdf



BTB Summer 2024  
Supplement for 21C

**4. Future Agenda Items**

- a. Audit
- b. HHS realignment

**5. Communications and Other Audiences**

**6. Adjourn**

Upcoming SHIP meetings & events:

Friday, February 16, 2024

SHIP Executive Committee Meeting	11:00 AM – 12:00 PM	SHIP office
SHIP Board Meeting	12:00 PM – 1:00 PM	SHIP office