



**Siouxland Human Investment Partnership (SHIP)
Board Meeting Minutes**

December 18, 2023
“Subject to Board Approval”

Siouxland Human Investment Partnership (SHIP) is the Early Childhood Iowa Board for Ida and Woodbury Counties, and the Decategorization Board for Woodbury County. The minutes document the transactions of the Board in their fulfillment of these roles and where possible, the minutes reflect the actions of the Board specific to their respective roles.

Board Member	Present:	Board Member	Present:
Jessica Ryan (Chair)	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Karen Mackey	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Dan Bittinger (Vice-chair)	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Sheila Martin	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>
Leah Knapp (Treasurer)	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Jarod Mozer	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>
Dr. Kim Buryanek (Secretary)	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Rex Mueller	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>
Tom Bouska	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	Gary Niles	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Shelley Conover	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Matthew O’Kane	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>
Rocky DeWitt	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Allison Polley	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Rita Frahm	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	David Schmiedt	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Tim Kacena	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	Barbara Small	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Treylla Lee	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Alex Watters	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>

SHIP Staff	Present:
Matt Ohman	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Mindy Baylor	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Erin Binneboese	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Kerri Hall	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Joli Gehring	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Tami Nielsen	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Kim Jenkins	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Jenna Andrews	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>

Guest: Anna Bertrand

1. Call to Order

Jessica Ryan

2. Action Items

A. Shared office space @ 505 5th Street

Matt Ohman

SHIP has found space at 505 5th Street that can serve as a shared space for SHIP, Sky Ranch Behavioral Services and Urban Native Center:

- location is 505 5th Street, Suite 100 in the Francis building (formerly Heritage Bank)
- space will be collaboratively occupied by **Sky Ranch, Urban Native Center and SHIP**
- Sky Ranch will be the lead agency and lease holder
- total sq ft is 5,400
- Lease is for 3 years - January 1, 2024 - December 31, 2026
- total cost per month is \$5,100 (under \$1/sq ft, current market rate for downtown is \$1.56/sq ft - thanks Jessica!)
- Rent covers all utilities except internet, phone and security
- Cleaning services and snow removal are provided by the landlord
- Space has nighttime access - Sky Ranch and Urban Native both have needs to serve clients after business hours (currently Sky Ranch employees have to come down 5 floors to let youth in the building after hours)
- SHIP will retain its current office at 2540 Glenn; the new space will house at least 1-2 SHIP employees and have temporary work spaces for others
- SHIP's space will consist of 2 permanent offices and a meeting room or potential Board room
- SHIP's portion of the cost is **\$800 a month** plus costs for internet and phone, and parking for employees who don't currently have downtown parking passes; SHIP's total cost over **3 years is \$28,800.**

Propose the Motion: Karen Mackey		Second Motion: Gary Niles	
In Favor: 12	Opposed: 0	Abstaining: 0	Motion Carries: Y <input checked="" type="checkbox"/> N <input type="checkbox"/>

3. Adjourn