



**Siouxland Human Investment Partnership (SHIP)
Board Meeting Minutes**

February 18, 2022
“Subject to Board Approval”

Siouxland Human Investment Partnership (SHIP) is the Early Childhood Iowa Board for Ida and Woodbury Counties, and the Decategorization Board for Woodbury County. The minutes document the transactions of the Board in their fulfillment of these roles and where possible, the minutes reflect the actions of the Board specific to their respective roles.

Board Members present in Person:

Dr. Kim Buryanek, Leah Knapp, Karen Mackey, Rex Mueller, Gary Niles, Jessica Ryan, Pastor Neil Wehmas

Board Members present via ZOOM:

Suzanne Allen, Amy Bloch, Tm Bouska, Brenna Franken, Jim Gobell, Shelia Martin, Mark Monson, Matthew O’Kane, Allison Polly, Keith Radig, Pastor Russ Senstad, Senator Jackie Smith, Alex Watters

Absent: Dr. Paul Gausman, Tim Kacena, Barb Small

Staff present in person:

Jenna Andrews, Erin Binneboese, Joli Gehring, Kerri Hall, Kim Jenkins, Nancy Keairns, Tami Nielsen, Matt Ohman,

Staff present via ZOOM:

JoAnn Gieselman, Kelsey Keane

1. Call to Order Mark Monson

2. Action Items Mark Monson

A. Consensus Agenda

- SHIP Board Minutes – 1-21-2022
- Committee Reports:
 - Executive Committee Minutes – 1-21-2022
 - Bank Activity – January 2022
 - Consolidated Financials – December 2021
 - Early Childhood Iowa – December 2021 minutes – Ida & Woodbury

Karen Mackey motioned to approve the Consensus Agenda

Dr. Kim Buryanek 2nd Motion carried

Number of In-Person Voting SHIP Board Members	Yes	7	No	0
Number of Present Voting SHIP Board Members via ZOOM	Yes	12	No	0

B. New Board members

Matt Ohman

The Sioux City City Council has designated Matthew O’Kane as the SHIP Board’s elected city official. The previous representative, Alex Watters, was asked to stay on the Board as a Citizen and representative of Morningside College (where he is employed). Alex will start a new Board term due to the new representation.

SHIP Executive Committee motioned to approve Matthew O’Kane as a new SHIP Board member and the Board’s elected city official, and Alex Watters will now start a new Board member term as a Citizen.

Karen Mackey 2nd Motion carried

Number of In-Person Voting SHIP Board Members	Yes	7	No	0
Number of Present Voting SHIP Board Members via ZOOM	Yes	12	No	0

C. New SHIP office

Matt Ohman

SHIP’s office has been located in the Northwest AEA at 1520 Morningside Avenue since SHIP’s inception in the late 1990s. Now that Northwest AEA has purchased a building in Sergeant Bluff and will be relocating, SHIP has been in search of a new office location. Matt and staff have visited potential new spaces, and the following are the best options:

Walnut Acres

Sq. footage: 2,376
Monthly rent: \$1,274.40 (\$6.30/sq. ft)
Monthly expenses: \$362.34
Monthly utilities: \$198
Total cost: \$1,832.74

Notes: Directly across the parking lot from Beyond the Bell, given a discount due to nonprofit status, plenty of parking, ability to have own “store front”.

Mayfair Mall

Sq. footage: 5,040
 Monthly rent: \$5,882 (\$14/sq. ft)
 Monthly expenses: unknown
 Monthly utilities: unknown, not included
 Total cost: unknown
 Notes: Former Allergy & Associates space – would accommodate SHIP & BTB; free parking; out of our price range

MidAmerican Energy building

Sq. footage: 2,284
 Monthly rent: \$2,375.36
 Monthly expenses: none
 Monthly utilities: none
 Total cost: \$2,375.36 a month
 Notes: Full service lease includes taxes, bldg. insurance, CAM, nightly janitorial & utilities; lots of conference rooms to access, parking is free @ Hard Rock; visitors must go to front desk, which is not always staffed – may not be convenient for traffic @ SHIP office

Matt’s recommendation is the Walnut Acres space, due to low cost and convenience of location in close proximity to Beyond the Bell’s administrative office.

SHIP Executive Committee motioned that Matt move forward with negotiating a lease for the Walnut Acres location.

	Karen Mackey	2nd	Motion carried	
Number of In-Person Voting SHIP Board Members	Yes	7	No	0
Number of Present Voting SHIP Board Members via ZOOM				
	Yes	12	No	0

D. SHIP Fiscal year 2021 Audit

Kelsey Keane

The Fiscal Year 2021 audit was conducted by KRP. Becky George of KRP attended the Executive Committee and reviewed the below document. Kelsey reviewed with the Board. There were no findings.



6-30-21 Audit Report.pdf

SHIP Executive Committee motioned to approve the 2021 Audit.

Jessica Ryan	2nd	Motion carried	
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Number of In-Person Voting SHIP Board Members	Yes	7	No	0
Number of Present Voting SHIP Board Members via ZOOM	Yes	12	No	0

E. Closed Session – Executive Director Evaluation **Mark Monson**

Gary Niles motioned to go to closed session.

Karen Mackey **2nd** **Motion carried**

Number of In-Person Voting SHIP Board Members	Yes	7	No	0
Number of Present Voting SHIP Board Members via ZOOM	Yes	12	No	0

Alex Watters motioned to return from closed session.

Pastor Russ Senstad
2nd **Motion carried**

Number of In-Person Voting SHIP Board Members	Yes	7	No	0
Number of Present Voting SHIP Board Members via ZOOM	Yes	12	No	0

3. Discussion Items

A. Director’s Report Matt Ohman

BOOST Middle School Interventionist interviews

As part of our ESSER contract with the Sioux City Community School District, SHIP has provided two behavioral interventionists to work in the high schools – we have hired and placed staff at East High and West High. We are currently seeking out a candidate to work at North.

The District has also asked us to provide interventionists to work in the three middle schools – this week (February 14th – 18th), we began the interview process along with the middle school principals. The interventionist work in the middle schools will be a bit more expansive – staff will be doing check-in/checkout with students and facilitating small group work with students.

Beyond the Bell / SHIP team strategic planning sessions

The leadership team from SHIP (Matt, Erin, Kelsey & Kerri) have been meeting with the leadership team at Beyond the Bell (Jenna Andrews, Abby Kempema, Kim Brown & Stacia Hough) in facilitated sessions with Executive Coach Linda Krei to restructure the Beyond

the Bell organizational chart, to create better processes and to create more efficiencies between the two offices. In the last month, we have met for two 3-hour sessions and will continue this practice quarterly throughout the rest of the year.

Siouxland Street Project

When we first started the Street Project in 2016, Julia Kleinschmidt and a team of students from Briar Cliff conducted a survey of people on the streets. The 100 completed surveys provided vital data that we took to legislators and helped to secure more funding in our community. I decided to ask for a follow-up survey that shows how things have changed in the 6 years since the initial project. We partnered with the Coalition to End Homelessness and interviewed 40+ people identifying themselves as homeless on Thursday, January 27th . Since we were short on volunteers, I joined them and personally interviewed 4 people. The interviews will continue over the next month, and data will be presented later this spring.

War Eagle event

Erin, Kim and I attended a presentation on the War Eagle park at the Museum on February 2nd. Val Uken, Terry Medina and Manape LaMere presented on the Native American community's plans to partner with the City to expand use and services at War Eagle in the future. This will likely be a project that SHIP will partner on moving forward.

SHIP presentation

One of my annual goals is to speak to community, business and civic groups about SHIP to spread awareness of our programs and services. On Friday, January 28th, I presented to the Sertoma Club over lunch at the Pizza Ranch on Floyd boulevard. SHIP Board member, Pastor Russ Senstad, invited me to this meeting.

Board member lunches

Over the course of a year, I meet one-on-one with each SHIP Board member. In the past month, Erin and I met with Jessica Ryan and I also met with a candidate who is interested in joining the Board next Fiscal Year.

B. Siouxland Street Project update

Matt Ohman

The Street Project started in 2016 and conducted a survey of people on the street. It was decided to conduct a follow-up survey that shows how things have changed in the 6 years since the initial project. The interviews will continue in the next week. If interested in being an interviewer please contact Matt Ohman.

C. Finance Report

Kelsey Keane

Financial Planning & Budget Support:

- Growing Community Connections – Work to support the four main funding streams of GCC continued this month with comprehensive budgeting, new contract issuance, and funding clarification. Nebraska Child & Families Foundation has implemented new contract terms, funding-source diversification, and many other changes that we are working to comply with.
- Sky Ranch Behavioral Services – In this transitional year, we are working to provide advanced financial analysis of current services provided and implementation of new substance abuse counseling services.

Beyond the Bell DHS Stabilization Grants:

- As follow-up to the proposal reviewed last month, here is the breakdown of DHS Stabilization grants that Beyond the Bell applied for from the State of Iowa.
 - o Clark Elementary School - \$15,036.00
 - o Liberty Elementary School - \$55,633.20
 - o Loess Hills Elementary School - \$96,230.30
 - o Morningside Elementary School - \$138,331.20
 - o Nodland Elementary School - \$82,698.00
 - o Perry Creek Elementary School - \$159,381.60
 - o Riverside Elementary School - \$54,129.60
 - o Sacred Heart Elementary School - \$42,100.80
 - o Spalding Park Elementary School - \$87,208.80
 - o Sunnyside Elementary School - \$55,633.20
- All applications have been awarded and we are waiting for the funding distribution. We are clarifying several details with the State regarding Federal pass-through distinction, allowable costs, time frame of financial spending, and reporting requirements. Spending will begin after funds have been received and questions are answered.

Finance Updates:

- All SHIP, Employer of Record, and Fiscal Agent Contract W-2s and 1099s were completed and filed by the January 31st deadline.
- SHIP will be issuing Affordable Care Act 1095s in the next week, prior to the deadline of March 2022.
- Joli Gehring joined the SHIP Finance team on February 14th as our Payroll-HR Specialist. Joli brings immensely strong expertise in this area, and we are thrilled to welcome her aboard.
- After graciously offering to stay with SHIP another month, Nancy will officially retire at the end of February. She not only exhibits dedication and hard work each day, but also a compassion, understanding, and joyous spirit that will be missed desperately. Thank you, Nancy, for everything you have done for SHIP over the last 14 years!

D. ECI Update

Kerri Hall

SHIP's Early Childhood Iowa (ECI) Request For Proposal (RFP) is now open and posted online. Kerri held a Bidder's Conference on February 9, 2022. Applications will be accepted through March 15, 2022 at 11:59 PM.

The Iowa Department of Management's new Director (Kraig Paulson) is considering moving ECI to a new department, most likely the Department of Human Services (DHS). ECI Directors across the State have advised that they would like to be housed in a neutral department. More information will be shared as it is available.

There are a lot of Early Childhood bills being considered in the State legislature. This is funnel week and so Kerri has made herself available to all of local legislators to provide information, to be a resource, as well as to make connections with those who are knowledgeable about these specific files so that policy makers can make informed decisions. Kerri was able to meet with Senator Carlin, and Representatives Hall and Bossman.

Kerri will be at the Capitol March 7th for Day on the Hill and again on March 29th for Small Group Day on the Hill

0-3 Prime Age to Engage Legal Tool Kit Presentation was supposed to take place last week but had to be postponed. The reschedule date will be announced soon.

4. Future Agenda Items

DCAT recommendations - March

5. Communications and Other Audiences

7. Adjournment

Upcoming SHIP Board meetings:

Friday, March 18, 2022

Executive Committee 11 AM – 12 PM

Board of Directors 12:00 PM – 1:00 PM