



**Siouxland Human Investment Partnership (SHIP)
Board Meeting Minutes**

May 20, 2022

“Subject to Board Approval”

Siouxland Human Investment Partnership (SHIP) is the Early Childhood Iowa Board for Ida and Woodbury Counties, and the Decategorization Board for Woodbury County. The minutes document the transactions of the Board in their fulfillment of these roles and where possible, the minutes reflect the actions of the Board specific to their respective roles.

In-Person:

Dr. Kim Buryanek, Jim Gobell, Karen Mackey, Rex Mueller, Gary Niles, Jessica Ryan, Pastor Russ Senstad, Pastor Neil Wehmas

Present via ZOOM:

Amy Bloch, Brenna Franken, Tim Kacena, Leah Knapp, Mark Monson, Allison Polley, Senator Jackie Smith

Absent: Suzanne Allen, Tom Bouska, Dr. Paul Gausman, Shelia Martin, Matthew O’Kane, Keith Radig, Barb Small, Alex Watters

Staff In person:

Erin Binneboese, Joli Gehring, Kerri Hall, Tami Nielsen, Matt Ohman

Staff via ZOOM:

Jenna Andrews, JoAnn Gieselman, Kelsey Keane

Absent: Kim Jenkins

Guests: Rocky DeWitt – Woodbury County Board of Supervisors
Linda Drey, Kevin Grieme – Siouxland District Health Department
Linsey Gilbert, Rachel Ostermyer – Community Action Agency of Siouxland
Beth Dahl – Rosecrance Jackson
Jeanette Daniel

1. Call to Order

Mark Monson

2. Action Items

Mark Monson

A. Consensus Agenda

- SHIP Board Minutes – 3-18-2022
- Committee Reports:
 - Executive Committee Minutes – 3-18-2022 & 4-22-22
 - Bank Activity – march & April 2022
 - Consolidated Financials – February & March 2022
 - Early Childhood Iowa – March 2022 minutes – Ida & Woodbury
 - Early Childhood Iowa – Grant Review minutes – May 2022
 - DCAT Committee Minutes – 3/11/2022

Karen Mackey motioned to approve the Board minutes.

	Jessica Ryan	2nd	Motion carried	
Number of In-Person Voting SHIP Board Members	Yes	8	No	0
Number of Present Voting SHIP Board Members via ZOOM				
	Yes	7	No	0

B. Early Childhood Iowa FY 2023 Recommendations Kerri Hall



FY23 ECI GRC
Recommendation to

Grant Review Committee motioned to approve the FY 23 Recommendations

	Dr. Kim Buryanek	2nd	Motion carried	
Number of In-Person Voting SHIP Board Members	Yes	8	No	0
Number of Present Voting SHIP Board Members via ZOOM				
	Yes	7	No	0

C. DCAT Transfer Erin Binneboese

Woodbury County DCAT May 2022

There are several transfer letters coming into SHIP/Woodbury County DCAT this month. Please see below for the details (in no particular order):

1. From Clinton/Jackson County DCAT Board \$24,337.42 to support Functional Family Services programming \$15,000 to support JCS funded programming
2. From Partners 4 Children DCAT Project Governance Board (Cerro Gordo, Hancock, Winnebago, and Worth counties) \$50,000 to support the statewide reentry program
3. From CPW DCAT Project (Calhoun, Pocahontas, and Webster counties) \$19,400 to support JCS funded programming
4. From Families Making Connections \$10,000 to support the statewide reentry program

5. From Sioux Cluster DCAT Governance Board \$5,000 to support DCAT coordination efforts
6. From Buena Vista County DCAT Governance Board \$2,000 to support DCAT coordination efforts
7. From JCS 3rd Judicial District \$30,000 to support DCAT1 21-001, Drug Testing
8. From JCS 3rd Judicial District \$50,686 to support DCAT1 18-023, Rehab Services
9. From JCS 3rd Judicial District \$117,118.38 to support DCAT1 18-024, Community Service Supervision
10. From JCS 3rd Judicial District \$75,000 to support DCAT1 18-032, DCAT Coordination Services
11. From JCS 3rd Judicial District \$20,000 to support DCAT1 21-021, Outreach Services
12. From JCS 3rd Judicial District \$185,000 to support DCAT1 18-028, JCS Programming Services
13. From JCS 3rd Judicial District \$244,889.60 to support DCAT1 20-011, Functional Family Therapy Services
14. From JCS 3rd Judicial District \$75,473.52 to support DCAT1 20-008, Juvenile Court Care Coordination Services
15. From JCS 3rd Judicial District \$185,000 to support DCAT1 18-028, JCS Programming Services
16. From JCS 3rd Judicial District \$94,728.99 to support DCAT1 18-029, Reunification Services
17. From JCS 3rd Judicial District \$470,000 to support any FY23 JCS Contracted Services
18. From Davenport DCAT Governance Board \$15,000 to support FY22 Child Welfare related projects

Total of all Transfers: \$1,503,633.91

SHIP Executive Committee motioned approve DCAT transfer

	Tim Kacena	2nd	Motion carried	
Number of In-Person Voting SHIP Board Members	Yes	8	No	0
Number of Present Voting SHIP Board Members via ZOOM	Yes	7	No	0

- D. Urban Native Center OJJDP grant application Erin Binneboese
Office on Juvenile Justice Delinquent Prevention Strategies to Support Children Exposed to Violence Supporting Urban Natives (SUNs)

Office on Juvenile Justice Delinquent Prevention funding is used to improve strategies to support children exposed to violence. We've named our grant proposal Supporting Urban Natives (SUNs). SHIP will be the applicant for this grant and Urban Native Center will be the subrecipient along with Consulting by Design. We intend to utilize SHIP staff members for grant accounting and administrative oversight while Urban Native Center will host a full-time licensed independent social worker (LISW) and Outreach Coordinator. Consulting by Design will facilitate reporting and evaluation needs. The Community Initiative for Native Children and Families (CINCF)

will serve as our oversight committee, guiding the direction of the work. The award ceiling is \$900,000 over 3 years and the grant application is due June 7, 2022.

SHIP Executive Committee motioned approve the Urban native OJJDP application

	Rex Mueller	2nd	Motion carried	
Number of In-Person Voting SHIP Board Members	Yes	8	No	0
Number of Present Voting SHIP Board Members via ZOOM	Yes	7	No	0

- E. CJJJ COP grant application Erin Binneboese
Criminal Juvenile Justice Planning Pre-charge Diversion

Criminal Juvenile Justice Planning (CJJJ) is offering the opportunity to apply for a Precharge Diversion grant. This funding would be used to partner with the Sioux City Police Department, specifically with their School Resource Officers. They wish to revise current procedures for handling offenses that happen in the school setting. The grant ceiling is \$150,000 over 3 years. The grant application is due May 27, 2022.

Two Board members were not in favor of applying for this grant without more buy-in, feedback and guidance from the Sioux City Police Department and the Sioux City Community School District.

SHIP Executive Committee motioned to approve the CJJJ COP application.

	Karen Mackey	2nd	Motion carried	
Number of In-Person Voting SHIP Board Members	Yes	6	No	2
Number of Present Voting SHIP Board Members via ZOOM	Yes	7	No	0

- F. Sky Ranch OJJDP grant application Matt Ohman

Sky Ranch Behavioral Services Youth Reentry Grant Application

SHIP is applying for an Office of Juvenile Justice and Delinquency (OJJDP) grant on behalf of Sky Ranch Behavioral Services (SRBS).

Grant duration: 36 months, beginning 10/1/22 and ending 9/30/25

working with this Board, most recently Kerri and Matt contracted services to help transition between their Executive Directors, and to move the Board out of a conditional designation with the state. SHIP currently serves as the Employer of Record for this Board, with SHIP employee Dawn Sickelka serving as the Director since August 2021. NECI has been utilizing Upper Des Moines Area Opportunity as their Fiscal Agent and desires to switch over to SHIP as of 7/1/22.

FUNDING: NECI's Fiscal Year 2022 funding was \$777,889. SHIP will charge a 10% Fiscal Agent fee for these services.

DESIGNATED LIASON: Dawn Sickelka (SHIP)

BOARD: Members of the Board are Jeremy Korselman (Chair), Gary Lundquist, Erica Wassenaar, Joyce Vermeer, Martha Draayer, Lisa Rockhill, Michelle Connor

SHIP Executive Committee motioned to approve the NECI contract.

	Brenna Franken	2nd	Motion carried
Number of In-Person Voting SHIP Board Members	Yes	8	No 0
Number of Present Voting SHIP Board Members via ZOOM			
	Yes	7	No 0

3. Discussion Items

A. Director's Report

Matt Ohman

SHIP Employee Benefits Meeting

On April 5th, we held our annual benefits meeting for all SHIP employees. This year we switched our health benefits broker from Mills Shellhammer Puetz to Gallagher and added even more choice for employees by offering a high deductible health plan and an HSA. Employees can now select one of three health plans to better meet their needs. Our new plans began May 1st.

BOOST Department of Labor grants

I spent much of late March and early April working on two federal DOL grants for the BOOST program: Pathway Home 3 and Growth Opportunities. Both grants were approved by the SHIP Board at the March 18th meeting. Kelsey worked on the financial/budget portions of the grants while I worked on connecting with and getting letters of commitment and Memorandums of Understanding from multiple community partners. Our grant writers at Consulting by Design submitted the Pathway grant on April 14th and the Growth Opportunities grant on April 21st. We anticipate hearing about funding status in the next month. If neither grant is awarded, the current BOOST program will end June 30th.

Chiropractic First of Iowa

We were visited by employees of Chiropractic First of Iowa (located on Gordon Drive) on April 26th. They do a quarterly fundraiser for nonprofits at their office, and for the first quarter of 2022, they chose SHIP! We received a check from them and

will be partnering with them in the future – Dr. Davis will do some team-building over lunch with us later in the summer. Beyond the Bell Strategic Planning I continue to work closely with Beyond the Bell, as we will be working on further wage increases to attract and retain quality staff, and an upcoming fee implementation in South Sioux, as well as a potential fee increase in Sioux City. We met as a team on March 28th and April 27th to talk about these items, as well as a restructuring of the current administrative staff's roles and responsibilities.

SHIP new office

I have executed a 5-year lease for the new SHIP administrative office location at 2540 Glenn Avenue. The new location will house seven staff. Our lease begins June 1st, but we are doing extensive renovations that may delay our move-in date a bit.

B. Finance Report

Kelsey Keane

Budget Development:

- Over the last two months, SHIP finance has built comprehensive budgets and completed all necessary fiscal supporting documents required for submission of the grants outlined below.

Program	Funding Source	Amount
Growing Community Connections Preschool Development	NE Children & Families Foundation	\$113,333
Growing Community Connections Rooted in Relationships	NE Children & Families Foundation	\$134,000
ICAPP Native Resilient Comm.	IA Dept of Human Services (federal passthrough)	\$104,000
ICAPP Parent Development	IA Dept of Human Services (federal passthrough)	\$43,700
SHIP Admin	MRHD	\$14,990
BOOST Pathway Home	Department of Labor (federal)	\$999,998
BOOST Growth Opportunities	Department of Labor (federal)	\$1,999,992
SHIP Juvenile Delinquency Prevention*	IA Dept of Human Rights (federal passthrough)	\$125,000
Sky Ranch Behavioral Services Reentry Program*	Department of Justice (federal)	\$750,000
SHIP-Urban Native Center Resilient Communities*	Department of Justice (federal)	\$900,000

*still in process – to be submitted in the next three weeks

Finance Updates:

- After completing the detailed reconciliation and compiling extensive supporting documentation, SHIP's 2nd PPP (Paycheck Protection Program) loan has been forgiven by the Small Business Administration. Our loan totaled \$297,590.

- SHIP successfully filed the June 30, 2021, Form 990. Copies are available upon request. We are also working to file the 990 of our fiscal agent contracts.
- SHIP facilitated our open enrollment period in May for benefits available our full-time employees. We diversified our offerings for employees this year and added a high-deductible plan with a corresponding health savings account.

Beyond the Bell:

- DHS Stabilization Grants – The State of Iowa opened a second-round opportunity to apply for DHS Stabilization grants. Here is the breakdown of those awards:

- o Clark Elementary School - \$10,024.00
- o Liberty Elementary School - \$37,088.80**
- o Loess Hills Elementary School - \$64,153.60
- o Morningside Elementary School - \$92,220.80
- o Nodland Elementary School - \$55,132.00
- o Perry Creek Elementary School - \$106,254.40
- o Riverside Elementary School - \$36,086.40
- o Sacred Heart Elementary School - \$28,067.20
- o Spalding Park Elementary School - \$57,136.80
- o Sunnyside Elementary School - \$37,088.80
- o Unity Elementary School - \$24,057.60**

**denotes submitted and not yet approved requests

- United Way Jump Start – Beyond the Bell received \$25,041 from United Way of Siouxland to serve 24 preschool aged children during summer programming. These funds support the necessary staff and other summer enrichment activities.
- 21st Century Community Learning Center Grant – Beyond the Bell received notification of a successful award of another 21st Century Department of Education grant. This 5-year award of \$938,350 is projected to serve 240 kids at Loess Hills and West Middle School.
- Nebraska ESSER – South Sioux City Beyond the Bell has received \$155,000 over the next two fiscal years to support summer and school-year programming at the five elementary schools.

4. Future Agenda Items

June’s meeting will be SHIP’s Annual Board Meeting, in which new Board members and Officers are voted in. It is important for as many Board members to attend as possible. Additionally, those Board members who are terming off the Board this year should be present to be honored for their service.

5. Communications and Other Audiences

7. Adjournment

Upcoming SHIP Board meetings:

Friday, June 17, 2022

Executive Committee 11:00 AM – 12 PM

Board of Directors 12:00 PM – 1:00 PM

