



**Siouxland Human Investment Partnership (SHIP)  
Board Meeting Minutes**

**June 16, 2023**

*“Subject to Board Approval”*

**Siouxland Human Investment Partnership (SHIP) is the Early Childhood Iowa Board for Ida and Woodbury Counties, and the Decategorization Board for Woodbury County. The minutes document the transactions of the Board in their fulfillment of these roles and where possible, the minutes reflect the actions of the Board specific to their respective roles.**

**In-Person:** Dan Bittinger, Tom Bouska, Tim Kacena, Karen Mackey, Rex Mueller, Gary Niles, Jessica Ryan, David Schmiedt, Barb Small, Pastor Neil Wehmas

**Present via ZOOM:**

Leah Knapp, Shelia Martin, Matthew O’Kane, Allison Polley

**Absent:** Suzanne Allen, Dr. Kim Buryanek, Shelley Conover, Rocky DeWitt, Alex Watters

**Staff In person:**

Mindy Baylor, Joli Gehring, Kerri Hall, Kim Jenkins, Tami Nielsen, Matt Ohman

**Absent:** Erin Binneboese

**1. Call to Order**

Karen Mackey

Kerri Hall formerly apologized for the misspelling of Shelley Conover’s name. All minutes have been corrected and posted.

**2. Action Items**

Karen Mackey

**A. Consensus Agenda**

- SHIP Board Minutes – 5-19-2023
- Committee Reports:
  - Executive Committee Minutes – 5-19-23
  - Woodbury Early Childhood Iowa Minutes – 6-6-23
  - Ida Early Childhood Iowa Minutes – 6-8-23
  - Financials

**Tim Kacena motioned to approve the Consensus agenda.**

|  | <b>Barb Small</b> | <b>2<sup>nd</sup></b> | <b>Motion carried</b> |   |
|--|-------------------|-----------------------|-----------------------|---|
| Number of In-Person Voting SHIP Board Members        | Yes               | 10                    | No                    | 0 |
| Number of Present Voting SHIP Board Members via ZOOM | Yes               | 4                     | No                    | 0 |

**B. New Board Member Nominations**

Matt Ohman

**SHIP Executive Committee motioned to approve Rita Frahm, Treyla Lee and Jarod Mozer as new SHIP Board members**

|  | <b>Dan Bittinger</b> | <b>2<sup>nd</sup></b> | <b>Motion carried</b> |   |
|--|----------------------|-----------------------|-----------------------|---|
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**C. New Board Officer Nominations**

Matt Ohman

**SHIP Executive Committee motioned to approve Jessica Ryan - SHIP Chair, Dan Bittinger – Vice-Chair, Karen Mackey – At Large**

|  | <b>Tim Kacena</b> | <b>2<sup>nd</sup></b> | <b>Motion carried</b> |   |
|--|-------------------|-----------------------|-----------------------|---|
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**D. Adoption of federal holidays**

Matt Ohman

SHIP Sub-Committee Chair, Jessica Ryan, brought back the recommendation to keep 11 total holidays replacing Good Friday with Juneteenth and remove the day after Christmas and replace with Native American Day. Committee members included, Karen Mackey, Tom Kacena, Barb Small, and Rex Mueller

**Tom Bouksa motioned to accept the recommendation of the Committee**

|  | <b>Barb Small</b> | <b>2<sup>nd</sup></b> | <b>Motion carried</b> |   |
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E. Security National Bank – Corporate Authorization Resolution

Matt Ohman

**SHIP Executive Committee motioned to approve Security National Bank’s Corporate Authorization resolution**

|  | <b>Gary Niles</b> | <b>2<sup>nd</sup></b> | <b>Motion carried</b> |   |
|--|-------------------|-----------------------|-----------------------|---|
| Number of In-Person Voting SHIP Board Members        | Yes               | 10                    | No                    | 0 |
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F. DCAT Fiscal Year 2024 Recommendations  
Woodbury County DCAT Recommendations

Matt Ohman

**JCS funded DCAT Contracts**

SHIP, Program Coordination Services for JCS Client Rehabilitation Services, \$75,000

- Funded at \$100,000 in FY23

SHIP, Employer of Record and Program Coordination Services for JCS Programming, \$100,000

- Funded at \$185,000 in FY23

SHIP, Functional Family Therapy Services, \$85,000

- Funded at \$330,000 in FY23
- This program is a priority for JCS

SHIP, JCS Care Coordinator Services, \$20,000

- Funded at \$380,000 in FY23
- This program is a priority for JCS

SHIP, Program Coordination Services for DCAT Project Coordination, \$49,150

- Funded at \$75,000 in FY23

SHIP, Education and Transition Liaison Services, \$20,000

- Funded at \$145,000 in FY23

SHIP, Transition/Reentry Program Services, \$165,090

**Sub-total = \$514,240**

- Sub-total from FY23: \$1,875,000

**JCS funded DCAT programs not funded for SFY24:**

Community Service Supervision (\$135,000 in FY23)

Sioux City Community School District Liason Services (\$370,000 in FY23, now no longer with SHIP/DCAT)

Sanford Center, Youth Outreach Services (\$20,000 in FY23, was a 3-year program in its third year)

Siouxland District Health Drug Testing (\$30,000 in FY23)

Native American Community Based Advocate (\$20,000 in FY23)

Siouxland Mental Health LPHA (\$20,000 in FY23, now no longer with SHIP/DCAT)

Sky Ranch Reunification Services (\$65,000 in FY23)

**HHS funded DCAT Contracts**

SHIP, Implementation of Community Partnership for Protecting Children, \$20,000

SHIP, Fiscal Agent Services for DHS Native American Unit Wraparound, \$20,000

SHIP, DHS Tribal Liaison Services, \$130,000

SHIP, Fiscal Agent Services for DHS Client Wraparound, \$40,000

SHIP, Native American Programming, \$20,000

- Funded at \$25,000 in FY23

SHIP, Program Coordination Services for DCAT Project Coordination, \$20,000

**Sub-total = \$250,000**

**HHS funded DCAT programs not funded for SFY24:**

Native American Community Based Advocate (\$65,000 in FY23)

Family Treatment Court (\$4,000 in FY23)

Mini Grants (\$1,000 in FY23)

**Total of all DCAT contracts = \$764,240**

**SHIP Executive Committee motioned to approve Fiscal 2024 recommendations**

|  | <b>David Schmiedt</b> | <b>2<sup>nd</sup></b> | <b>Motion carried</b> |   |
|--|-----------------------|-----------------------|-----------------------|---|
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- G. DCAT funding gap proposal Matt Ohman  
 Decategorization (DCAT) funds have reduced due to changes in how the graduated sanctions funds are administered at the state level. While some programs have been

reduced or will be funded differently, other programs and services are no longer being funded at all. SHIP would like to help fill a few gaps:

Native American Community Based Advocate: this position was funded for the first time in Fiscal Year 2023 with \$20,000 from Juvenile Court Services and \$65,000 from HHS, for a total of \$85,000. This was to be a three-year project, and when we hired for the position, we pitched it that way. Terry Medina was hired, and has accomplished much in the community since he started on July 1, 2022. His time is spent working with families involved in the HHS system, working with at-risk students at the schools, providing parenting classes (Motherhood/Fatherhood is Sacred) to parents at risk of losing parental rights, working with youth at Juvenile Detention, attending Family Treatment Court, providing education and presentations on Native culture and tradition, and working with incarcerated individuals, among many other activities. He averages serving around 100 individuals each month.

Sky Ranch Behavioral Services: SRBS was awarded \$65,000 from DCAT last year via JCS. A portion of those funds were used to assist SRBS in attaining its Chapter 24 license for Behavioral Health Intervention Services (BHIS). This includes administration and clinical oversight with supervision (which cannot yet be provided by Executive Director Anna Bertrand) that is required as part of the Chapter 24 license, as well as consultation and coaching, capacity-building and compliance. Consultant Heidi Kammer-Hodge, who was previously the Director of Family Access Center, has provided critical support and oversight for Anna and the organization. She has helped connect SRBS to all of the Managed Care Organizations for Substance Use and her services will need to be retained to finish the process for the BHIS license.

This proposal requests up to **\$130,000** from SHIP's undesignated funds (currently at a balance of \$1,550,617) to continue this programming through June 30, 2024.

**Up to \*\$100,000** for the Native American Community Based Advocate

**Up to \*\$30,000** for Sky Ranch Behavioral Services

\*other funding sources will be sought out for these projects and, if awarded, will be utilized before the SHIP undesignated funds

### **SHIP Executive Committee motioned to approve DCAT gap proposal**

|  | <b>Tim Kacena</b> | <b>2<sup>nd</sup></b> | <b>Motion carried</b> |  |
|--|-------------------|-----------------------|-----------------------|--|
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Kerri presented the Preschool Scholarship Program Guidelines with noted changes.



Guidelines -ECI  
Scholarships - Modi

**Woodbury Co. and Ida Co. ECI Committees motioned to approve**

|  | <b>Jessica Ryan</b> | <b>2<sup>nd</sup></b> | <b>Motion carried</b> |   |
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|  | Yes                 | 4                     | No                    | 0 |

**3. Discussion Items**

**A. Director’s Report**

Matt Ohman

**DCAT funding issues**

I’ve spent much of the last month strategizing with Erin, Tom Bouska, David Schmiedt, legislators, and other stakeholders on how SHIP moves forward with the changes to the DCAT program’s funding. The decision was made to end the Community Service Supervision program, and we had to notify the two employees that their program would end on June 30th. We have been working with those employees and encouraging them to apply for other open positions within the organization. Both have been interviewed for the BOOST Re-Entry and BOOST GO programs. We were asked to forward a letter to Board members and other stakeholders from the Director of JCS, Chad Jensen. This resulted in SHIP Board member Matthew O’Kane asking Mayor Bob Scott for a letter of support. I helped draft the letter and it went to HHS Director Kelly Garcia and Governor Reynolds on June 12th. We will continue to work on this until a resolution or path forward becomes clearer.

**BOOST Re-Entry**

SHIP’s BOOST Re-Entry program has been in operation since January 1st, in the required planning phase. Director Gary Fuentes has been developing the required implementation guide with the help of two coaches from the Vera Institute of Justice. Gary and I have met with the coaches once a month since January, and the completed implementation guide was submitted in early June and was approved by our Federal Project Officer on June 13th. The program will go into the implementation phase beginning July 1st. Gary and Joli have been interviewing candidates for the Lead Case Manager and Case Manager positions, respectively. This program will serve individuals 18+ who are incarcerated or in a halfway house, RTF or under electronic monitoring and are 20-70 days from release. The program staff will go into the jail and meet with individuals and then help them transition back into the community, and assist them with job training and long-term employment. The grant is funded by the U.S. Department of Justice’s Bureau of Justice Affairs.

### **Source for Siouxland**

I am a member of the leadership team for Source for Siouxland (formerly Comprehensive Strategy). We met on June 6th at United Way and are going through some strategic planning activities to ensure the organization is as helpful to our community as possible. Source for Siouxland's data is utilized by SHIP and other community nonprofits, and is especially helpful when applying for grants (sourceforsiouland.com). The next Source meeting will be hosted at the SHIP office on July 7th.

### **Board Member Lunches**

I've gone to many lunches during the past month in my quest to recruit new Board members. This month I've met with three candidates, along with Board members Shelley Conover, Karen Mackey, Jessica Ryan, Tom Bouska and Dan Bittinger.

## **B. Board member acknowledgements**

Matt Ohman

### **SHIP BOARD MEMBERS RECOGNITION**

The following SHIP Board members will complete their second and final terms on the SHIP Board as of June 30, 2023. We thank them for their years of service!

**Suzanne Allen** – Suzanne has served on the SHIP Board since 2016 as a citizen. She has been instrumental with problem-solving issues and suggestions for programming and funding – she came up with the idea of filling funding gaps for the Early Childhood programs when SHIP received a funding cut in 2021.

**Mark Monson** – Mark has served on the SHIP Board since 2016. He first served as an elected official and then agreed to stay on the Board as a citizen. Mark served from 2017-23 on the SHIP Executive Committee, as Secretary for two years, Vice Chair for one year, and as the SHIP Board Chair from 2021-22.

**Pastor Neil Wehmas** – Pastor Neil has served on the SHIP Board since 2017. He has served in two capacities: as a resident of Ida County (SHIP's bylaws require 2 Ida County residents at all times) and as our ECI-required Faith Representative. Pastor Neil has been an active participant in resolving afterschool and child care issues in Ida County.

## **4. Future Agenda Items**

Sky Ranch Foundation visit – July 2023

No July Board meeting

## **5. Communications and Other Audiences**

## **6. Adjournment**