



**Siouxland Human Investment Partnership (SHIP)
Board Meeting Minutes**

June 17, 2022

“Subject to Board Approval”

Siouxland Human Investment Partnership (SHIP) is the Early Childhood Iowa Board for Ida and Woodbury Counties, and the Decategorization Board for Woodbury County. The minutes document the transactions of the Board in their fulfillment of these roles and where possible, the minutes reflect the actions of the Board specific to their respective roles.

In-Person: Amy Bloch, Karen Mackey, Rex Mueller, Gary Niles, Jessica Ryan, Pastor Russ Senstad, Alex Watters, Pastor Neil Wehmas

Present via ZOOM:

Tom Bouska, Brenna Franken, Leah Knapp, Mark Monson, Matthew O’Kane, Keith Radig, Barb Small

Absent: Suzanne Allen, Dr. Kim Buryanek, Dr. Paul Gausman, Jim Gobell, Tim Kacena, Shelia Martin, Allison Polley, Senator Jackie Smith

Staff In person:

Erin Binneboese, Kerri Hall, Kim Jenkins, Tami Nielsen, Matt Ohman

Staff via ZOOM:

JoAnn Gieselman, Kelsey Keane

Absent: Jenna Andrews, Joli Gehring

1. Call to Order

Mark Monson

2. Action Items

Mark Monson

A. Consensus Agenda

- SHIP Board Minutes – 5-20-2022
- Committee Reports:
 - Executive Committee Minutes – 5-20-2022
 - Bank Activity – May 2022
 - Consolidated Financials – April 2022
 -

Pastor Russ Senstad motioned to approve the Consensus agenda.

Brenna Franken 2nd Motion carried

Number of In-Person Voting SHIP Board Members Yes 8 No 0

Number of Present Voting SHIP Board Members via ZOOM
Yes 7 No 0

B. Board Member Nominations Matt Ohman
Shelley Conover and Rocky DeWitt were nominated to join the SHIP Board as of 7/1/2022.

Conover is a resident of Ida County, so will represent Ida County (two Ida County representatives are to be on the Board, according to the Bylaws). Conover also works at Northwest AEA, so will be the new Early Childhood representative. (Brenna Franken is the current representative of both Ida and Early Childhood on the Board, but she terms out on 6/30). Conover is the Chair of the SHIP Ida County Early Childhood Committee, and has worked closely with Kerri on that committee, and on the annual Kids Fest health fair SHIP puts on in Ida – most recently last month.

DeWitt will be the Woodbury County Board of Supervisors representative on the Board (required as per bylaws), taking over for Keith Radig, who terms out on 6/30.

SHIP Executive Committee motioned to approve Shelley Conover and Rocky DeWitt as new SHIP Board members beginning 7/1/22.

Keith Radig 2nd Motion carried

Number of In-Person Voting SHIP Board Members Yes 8 No 0

Number of Present Voting SHIP Board Members via ZOOM
Yes 7 No 0

C. Board Member Representation changes Matt Ohm Dr. Kim Buryanek will now be the Early Childhood Iowa-required Education representative, taking over for Dr. Paul Gausman (who terms out 6/30).

Pastor Neil Wehmas will be the new Early Childhood Iowa-required Faith Community representative, taking over for Pastor Russell Senstead (who terms out 6/30). Pastor Wehmas stated that he is considering a job offer that would take him out of the area, and will make that decision as of 7/3 and will let staff know.

SHIP Executive Committee motioned approve representation changes.

Tom Bouska 2nd Motion carried

Number of In-Person Voting SHIP Board Members Yes 8 No 0

Number of Present Voting SHIP Board Members via ZOOM
Yes 7 No 0

- D. Board Officer Nominations Matt Ohman
The new slate of Officers / SHIP Executive Committee as nominated:
Chair – Karen Mackey
Vice-Chair – Jessica Ryan
Treasurer – Leah Knapp
Secretary – Dr. Kim Buryanek
At Large (former chair) – Mark Monson
At Large – Gary Niles
At Large – Tom Bouska

SHIP Executive Committee motioned to approve all nominations.

	Tom Bouska	2 nd	Motion carried
Number of In-Person Voting SHIP Board Members	Yes	8	No 0
Number of Present Voting SHIP Board Members via ZOOM	Yes	7	No 0

- E. BOOST BJA grant application Matt Ohman
SHIP is applying for a U.S. Department of Justice Bureau of Juvenile Affairs grant to continue the BOOST Program. The new grant will be titled “BOOST Re-Entry”.

Grant duration: 42 months, beginning October 1, 2022

Population served: Individuals age 18+ who are incarcerated but returning to their communities

served: 100

Funding: \$900,000
SHIP indirect cost: 10%

Program partners: Iowa Workforce Development, Juvenile Court Services, Residential Treatment Facility (RTF), Woodbury County Jail, Global Foods, Tri-State Drywall, Hirschbach, Carpenter’s Union, Seaboard Triumph and Unity Point Health – St. Luke’s

Program purpose: To provide seamless pre- and post-release customized reentry and career services. Individualized services focus on career and criminogenic assessment, reentry planning, career planning, placement, retention, career advancement, support services and follow-up.

SHIP Executive Committee motioned to approve the BOOST BJA application.

	Jessica Ryan	2nd	Motion carried	
Number of In-Person Voting SHIP Board Members	Yes	8	No	0
Number of Present Voting SHIP Board Members via ZOOM				
	Yes	7	No	0

F. UNC grant application

Erin Binneboese

Iowa Economic Development Authority, Nonprofit Innovation Fund

The Iowa Economic Development Authority, Nonprofit Innovation Fund is a \$20 million investment to assist nonprofit organizations meet the increased demand for resources following the COVID-19 pandemic. It provides grant to help nonprofits that have struggled to invest in much-needed infrastructure. Iowa's nonprofits have experienced financial hardships, driven by a significant decline in financial contributions, while the number of individuals seeking their services has increased.

The Urban Native Center will be the applicant for the grant and SHIP will serve as the fiscal agent. \$3 million will be the ask to begin site development and obtain architectural services/acquisitions for a new community center. There is a 10% requirement on this grant which will be identified by Urban Native Center. SHIP will charge it's standard 10% de minimis rate for administering the funds.

The grant application will be available via iowagrants.gov starting June 27, 2022 and grants will be reviewed on a rolling bases through December 31, 2022. All funds must be obligated by December 31, 2024.

SHIP Executive Committee motioned to approve the UNC grant application

	Rex Mueller	2nd	Motion carried	
Number of In-Person Voting SHIP Board Members	Yes	8	No	0
Number of Present Voting SHIP Board Members via ZOOM				
	Yes	7	No	0

G. DCAT Recommendation

Erin Binneboese

There are two transfer letters coming into SHIP/Woodbury County DCAT this month. Please see below for the details:

1. From JCS 3rd Judicial District \$15,000 to support DCAT1 20-011, Functional Family Therapy Services

2. From JCS 8 th Judicial District \$131,000 to support the Statewide Re Entry Program

Total \$146,000

SHIP Executive Committee motioned to approve the DCAT Recommendations

	Karen Mackey	2nd	Motion carried	
Number of In-Person Voting SHIP Board Members	Yes	8	No	0
Number of Present Voting SHIP Board Members via ZOOM	Yes	7	No	0

3. Discussion Items

A. Director's Report

Matt Ohman

0-3 Prime Age to Engage

On May 26th, the 0-3 Early Literacy committee delivered a bookshelf to Catholic Charities. The bookshelf was built and donated by the Carpenter's Union, with artwork by Dave Parker of Carpenter's. D2: Worldwide provided free used books. The Siouxland Community Foundation provided a grant to SHIP for the bookshelf materials and new books that I also put into the shelf. This is the 24th 0-3 free book shelf that we have installed into the community since 2018!

Hope Street of Siouxland

Hope Street celebrated the opening of a second location at 1918 Douglas (formerly Claire House). The newly named "Prosperity House" welcomed Governor Reynolds to help with the ribbon-cutting. This second location, which has been running since January, serves as a transition from the original building (Frank LaMere House) for those that are doing well and working, but still need a sober living environment prior to moving into permanent housing. Prosperity House can host up to 6 men at a time.

Prevent Child Abuse Iowa

On June 8th, we welcomed representatives from Prevent Child Abuse Iowa at the Ho-Chunk Centre for lunch and a site visit for the grant SHIP administers for the Urban Native Center. Val Uken, Manape LaMere and his companion Sunrose, Diane Smith and Shane Frisch from DHS, Val's staff from Urban Native, and Erin, Kim and I all spoke on the incredible progress and positive changes resulting in the Native community.

B. Finance Report
Budget Development:

Kelsey Keane

- SHIP finance has continued to build comprehensive budgets and completed all necessary fiscal supporting documents required for submission of the grants outlined below

Program	Funding Source	Amount
Sky Ranch Behavioral Services Reentry Program*	Department of Justice (federal)	\$750,000
SHIP-Urban Native Center Resilient Communities*	Department of Justice (federal)	\$900,000
BOOST Reentry Program *introduced last month	Department of Justice (federal)	\$900,000

Finance Updates:

- We have tentatively scheduled our audit with KRP to be conducted during the first two weeks of November 2022. This will be the third and final year on our current contract. An RFP for auditing services will have to be disbursed.
- Considerable work is going into spending down current grants and contracts. Finance is working with applicable programs and directors to build comprehensive plans to spend dollars according to budgets or complete and submit the necessary budget modification requests to meet program needs.
- We were successful in requesting the allowable carry-over dollars for the Beyond the Bell 21st Century grants. Across the three cohorts, we will be allowed to carry forward \$64,992.50 of unspent funds to be utilized during the next fiscal year.
- Finance is preparing to close the fiscal year as of June 30th. As of July 1st, we are implementing a new P&L chart of accounts that will create cleaner financial reporting and more accurate mapping of our functional expenses for the audit.

C. Departing Board Members

Matt Ohman

There are six SHIP Board members who are terming off the Board on 6/30 – all six have served the maximum 2 three-year terms. All six were presented with plaques and were thanked for their many years of service to SHIP.

- Amy Bloch
- Brenna Franken
- Dr. Paul Gausman
- Jim Gobell
- Keith Radig
- Pastor Russ Senstad

4. Future Agenda Items

5. Communications and Other Audiences

- Typically SHIP does not have a July Board meeting, but the Executive Committee identified some business that will need to be addressed before August, so the next meeting has been scheduled for Friday, July 15th. Location is TBD.

- The new office location for SHIP will tentatively be ready for move-in on July 1st.

7. Adjournment

Upcoming SHIP meetings:

Friday, July 15, 2022

Executive Committee 11:00 AM – 12 PM

Board of Directors 12:00 PM – 1:00 PM

Wednesday, August 10, 2022

SHIP 101 12:00 PM

Friday, August 19, 2022

Executive Committee 11:00 AM – 12 PM

Board of Directors 12:00 PM – 1:00 PM