



**Siouland Human Investment Partnership (SHIP)
Board Meeting Minutes**

July 21, 2023

“Subject to Board Approval”

Siouland Human Investment Partnership (SHIP) is the Early Childhood Iowa Board for Ida and Woodbury Counties, and the Decategorization Board for Woodbury County. The minutes document the transactions of the Board in their fulfillment of these roles and where possible, the minutes reflect the actions of the Board specific to their respective roles.

Board Member	Present:	Board Member	Present:
Jessica Ryan (Chair)	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Karen Mackey	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Dan Bittinger (Vice-chair)	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	Sheila Martin	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Leah Knapp (Treasurer)	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Jarod Mozer	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>
Dr. Kim Buryanek (Secretary)	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	Rex Mueller	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>
Tom Bouska	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Gary Niles	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Shelley Conover	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Matthew O’Kane	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Rocky DeWitt	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Allison Polley	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>
Rita Frahm	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	David Schmiedt	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Tim Kacena	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	Barbara Small	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Treylla Lee	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Alex Watters	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>

SHIP Staff	Present:
Matt Ohman	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Mindy Baylor	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Erin Binneboese	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Kerri Hall	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>
Joli Gehring	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Tami Nielsen	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Kim Jenkins	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>

1. Call to Order

Jessica Ryan

2. Action Items

A. SHIP Financial Audit Services RFP Recommendation

Matt Ohman

SHIP put out an RFP for financial audit services after being notified by the previous auditors that they would be unable to proceed with the contract extension this year due to staffing issues.

Two firms submitted applications: Eide Bailly of Sioux Falls and Nichols, Rise & Company, L.L.P. The applications were evaluated by the Executive Director, the Finance Director, the Programs Director and two members of the Accounting staff. Each application was evaluated and scored based on four criteria. Average score for Eide Bailly was 93 points out of 100. Average score for Nichols, Rise & Company was 88. The evaluation committee recommended awarding the contract to Eide Bailly based on the higher average score.

Propose the Motion: Tom Bouska		Second Motion: Leah Knapp	
In Favor: 13	Opposed: 0	Abstaining: 0	Motion Carries: Y <input checked="" type="checkbox"/> N <input type="checkbox"/>

B. DCAT Recommendation
Date: July 6, 2023

Erin Binneboese

SUBJECT: Transfer of Juvenile Court Services FY23 State Funds to Woodbury County/Siouxland Human Investment Partnership (SHIP) Decategorization Project
This letter proposes to transfer FY23 Second Designation State funds from the following Juvenile Court Services funding stream to the Woodbury County/Siouxland Human Investment Partnership (SHIP) Decat Project, subject to acceptance by the Decat Project Governance Board of any special conditions/limitations outlined below.

\$135,000.00 State FJ00 from Court-ordered Services

\$190,000.00 State F0S2 from Life Skills

Total Transfer Amount = \$325,000.00

Special Conditions/Limitations: If funds are not fully expended, they shall carryover with the same designation. These funds shall be spent no later than June 30, 2026. Transferred funds are designated as follows:

\$101,846.95 for FFT (DCAT 20-011)

\$145,276.03 for Tracking and Monitoring (DCAT 20-008)

\$48,041.02 for Education Transition (DCAT 23-024)

\$13,586.00 for Education Technical Assistance (DCAT 18-032)

\$16,250.00 for Decat Coordination service to ensure responsible fiscal management

Acceptance of Transfer by Decat Project Governance Board

Please note that there may be the possibility of additional funds available to be transferred. Should that occur, I will send you another letter outlining the terms and conditions for those additional funds.

By signing below, we indicate that acceptance of the transfer of the funding outlined above has been discussed and approved by the Woodbury County/Siouxland Human Investment

Partnership (SHIP) Decat Governance Board. We agree to abide by the special conditions/limitations specified above regarding these funds. We acknowledge that these funds shall be subject to Iowa Code 232.188, Administrative Rule 441-153, as well as Administrative Rule 441-151, including the audit requirements.

Propose the Motion: David Schmiedt		Second Motion: Alex Watters	
In Favor: 13	Opposed: 0	Abstaining: 0	Motion Carries: Y <input checked="" type="checkbox"/> N <input type="checkbox"/>

3. Discussion Items

SHIP Strategic Planning Proposal – Matt will send out to the Board

4. Future Agenda Items

5. Communications and Other Audiences

Hope Street of Siouxland – Fundraiser Monday July 24th at Oscar Vineyard

Siouxland Townhall Meeting – August 7th 9am Sioux City Public Museum

6. Adjournment

Friday, August 18, 2023

Executive Committee 11:00 AM – 12:00 PM

Board of Directors 12:00 PM – 1:00 PM