



**Siouxland Human Investment Partnership (SHIP)
Board Meeting Minutes**

August 18, 2023

“Subject to Board Approval”

Siouxland Human Investment Partnership (SHIP) is the Early Childhood Iowa Board for Ida and Woodbury Counties, and the Decategorization Board for Woodbury County. The minutes document the transactions of the Board in their fulfillment of these roles and where possible, the minutes reflect the actions of the Board specific to their respective roles.

Board Member	Present:	Board Member	Present:
Jessica Ryan (Chair)	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Karen Mackey	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Dan Bittinger (Vice-chair)	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Sheila Martin	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>
Leah Knapp (Treasurer)	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	Jarod Mozer	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Dr. Kim Buryanek (Secretary)	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	Rex Mueller	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Tom Bouska	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	Gary Niles	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Shelley Conover	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Matthew O’Kane	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Rocky DeWitt	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Allison Polley	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>
Rita Frahm	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	David Schmiedt	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>
Tim Kacena	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Barbara Small	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>
Treylla Lee	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	Alex Watters	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>

SHIP Staff	Present:
Matt Ohman	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Mindy Baylor	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Erin Binneboese	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Kerri Hall	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Joli Gehring	Y <input type="checkbox"/> N <input checked="" type="checkbox"/>
Tami Nielsen	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Kim Jenkins	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>
Jenna Andrews	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>

Guests: BOOST Re-Entry Staff:

- Gary Fuentes
- Sarayh Gutierrez
- Danielle Knight

1. Call to Order

Jessica Ryan

2. Action Items

A. Consensus Agenda

Jessica Ryan

- SHIP Financials
- Board Minutes 7-21-23 and 6-16-23
- Executive Minutes 6-16-23

Propose the Motion: Karen Mackey		Second Motion: Dan Bittinger	
In Favor: 12	Opposed: 0	Abstaining: 0	Motion Carries: Y <input checked="" type="checkbox"/> N <input type="checkbox"/>

B. DCAT Recommendations

Erin Binneboese

Propose the Motion - strike B. DCAT Recommendations: Karen Mackey (there was no recommendation to propose)		Second Motion: Shelley Conover	
In Favor: 12	Opposed: 0	Abstaining: 0	Motion Carries: Y <input checked="" type="checkbox"/> N <input type="checkbox"/>

C. Policies

Matt Ohman

- Procurement (revised)

Mindy Baylor



Policy -
Procurement REVISE

Propose the Motion: SHIP Executive Committee		Second Motion: Shelley Conover	
In Favor: 12	Opposed: 0	Abstaining: 0	Motion Carries: Y <input checked="" type="checkbox"/> N <input type="checkbox"/>

- Responsibility for Purchasing (revised)

Mindy Baylor

The Accounting staff shall be responsible for processing purchase orders. The Executive Director, Finance Director, and Programs Director have approval authority over all purchases and contractual commitments and shall make the final determination on any proposed purchases where budgetary or other conditions may result in denial.

Propose the Motion: SHIP Executive Committee		Second Motion: Karen Mackey	
In Favor: 12	Opposed: 0	Abstaining: 0	Motion Carries: Y <input checked="" type="checkbox"/> N <input type="checkbox"/>

- IT Services

Mindy Baylor

IT Services SHIP has an established business relationship and contract with a local IT services vendor to serve all SHIP employees. All technology services, software and hardware will be purchased and deployed through the IT services provider to ensure and maintain appropriate organization wide security for all employees and devices. Employees are encouraged to directly contact the IT provider with any issues.

Employees are not authorized to seek outside IT services, purchase devices or technology accounts without authorization from SHIP Leadership.

Propose the Motion: SHIP Executive Committee		Second Motion: Karen Mackey	
In Favor: 12	Opposed: 0	Abstaining: 0	Motion Carries: Y <input checked="" type="checkbox"/> N <input type="checkbox"/>

3. Discussion Items

a. DCAT update Erin Binneboese
 HHS and JCS are still in discussions about HHS administering the FY24 funds. Erin projects that the current funds (consisting of carryover and reallocated funds) will sustain Woodbury DCAT programming through the end of the calendar year.
 The Judicial Branch drafted a contract with SHIP which has been sent to SHIP’s attorney for review.

b. HHS re-alignment Kerri Hall
 Kerri provided an update on the Siouxland Town Hall with local officials and policymakers regarding the HHS re-alignment as well as the Des Moines Round Table with HHS Director Kelly Garcia that she attended along with Jessica and other Early Childhood Directors and Board Chairs.

c. Director’s Report Matt Ohman
Town Hall Meeting
 SHIP put on a Town Hall meeting in collaboration with Siouxland Mental Health, Siouxland District Health, and Community Action Agency of Siouxland, on Monday, August 7th at the Sioux City Public Museum. The topic presented was the Department of Health and Human Services’ (HHS) evaluation and assessment of all the community services and programs that now fall under HHS, including Early Childhood Iowa, DCAT and Community Partnerships to Protect Children. We wanted policymakers to know about the truncated process and looming deadline for this assessment, as they will be presented with recommendations for session in October. This was a great opportunity to show that our community organizations work very well together! Many thanks to the entire SHIP team for helping set up and organize the meeting, and to Kerri for getting the policymakers in the room and aware of the issue.

Ovation

Two SHIP Board members, Karen Mackey and Rita Frahm were honored at the 2023 Ovation ceremony at the Expansion Center in downtown Sioux City on June 28th. Ovation, presented by the Iowa Women’s Foundation, is a tribute to Iowa women and girls whose hard work and dedication make change with lasting impact. The current format is a book published annually with pictures and stories about all of the women honored. In addition to Karen and Rita, other Siouxland women honored were Mandy Engle-Cartie (Girls, Inc.), Deb Bernstein LaCroix (Siouxland Expansion Center), and Brigadier General Stephanie Samenus (Iowa Air National Guard).

Ready to Serve

On July 27th, I was asked to be on a panel for Ready to Serve, a new project of Growing Community Connections. Ready to Serve are free, voluntary classes at Northeast Community College in South Sioux over a series of weeks that encourages emerging leaders and citizens to

serve their community on nonprofit boards, civic committees and to run for local political offices. My panel was asked to speak about non-profit boards. The other panelists were Travis Morgan, SHIP Board member Treyla Lee and Semehar Ghebrikidan.

- d. Siouxland Street Project Matt Ohman
A Street Project meeting is scheduled for September 19th at the Sioux City Museum from 9-11am. The project began collecting data in 2016 which helped to bring back federal funding for our Native community. In 2022 the group conducted 97 interviews with the homeless. Siouxland Coalition for Homelessness will be taking over this project. Moving forward a focus group will be working with landlords.
- e. Beyond the Bell Jenna Andrews
Summer Program 2023 This summer we served 260 in our Sioux City schools, and 165 in our South Sioux City schools. Overall, the summer program was a great success and a key highlight I'd like to share is the middle school bike club. With support from Simpco 5210 grant, and MRHD discretionary funds, Rob was able to work with Albrecht Cycle Shop to purchase 20 bicycles, and helmets and give these students the experience of a lifetime. For some students, this was the first time they had ever rode a bike, for others this was the first time they rode outside of their own neighborhood. We also got a shout out on Facebook from Bob DeSmidt, a participant in the Trail Blazers Program, when he ran into our bike club on the trails and issued our students "tickets" good for a free Dairy Queen ice cream cone for wearing helmets.

School Year 2023-24 Jalisa and Jenny have been hard at work since early June to recruit and train staff to get us ready for the school year. They have implemented some changes in the process that are proving to be successful- electronic paperwork, group interviews, HHS online training done in advance at our office, and a week of onsite training prior to starting.

As of now the following 11 schools are staffed to serve the indicated number of students.

Bryant- 30 AM 30 PM
Hunt- 45 AM 45 PM
Loess Hills- 30 AM 45 PM
Morningside- 45 AM 60 PM
Nodland/Sunnyside- 45 AM 45 PM
Perry Creek- 60 AM 60 PM
Riverside- 30 AM 30 PM
Irving- 30 AM 30 PM
Spalding- 30 AM 45PM
Holy Cross- 30PM
Cardinal SSC- 36 PM
Liberty- open 9/5
East Middle- need 2 staff to open
Leeds- Can open PM on 9/5, need 1 to open AM
North Middle- need 2 to open
West Middle- need 1 to open
Spalding- need 1 in AM to get all students off waitlist
Unity- need 1 to open
Irving- all waitlist students in by 9/5
Loess Hills- need 2 to get all students off waitlist
Sacred Heart- need 1 staff to open

The team has been working hard to make phone calls to all of the families to properly communicate the status of their enrollment.

4. Board Education: BOOST Re-Entry

Gary Fuentes

The BOOST Re-entry program will enroll participants ages 18 + who are currently incarcerated in or returning to Woodbury County but set for release in 180 – 20 days. Participants will enroll in the program. During this time, they will have the option to receive support in obtaining their High School diploma equivalency, explore careers, participate in training for employability and prepare for employment. Participants will have an option to obtain Industry recognized certificates and enroll into apprenticeships. These trainings can lead to jobs and higher wages by developing the skills and knowledge required in the workforce and holds the promise of reducing the recidivism rate of ex-offenders by improving their vocational and educational skills, and long-term prospects in the labor market by increasing their sense of responsibility. Participants in the program will learn valuable skills such as: punctuality, reliability, work ethic, life skills, and leadership skills. BOOST Re-entry participants will become an asset to their communities and will become better prepared to face challenges in their own lives.

Total number of enrolled participants to date – 16 (Enrollment started on July 12th)
6 – Native American, 5- Hispanic, 1-Pacific Islander, 1- Sudanese, 3 – Caucasian

Outcomes as of 8.16.23

5 participants have received a certification in Industrial Forklift with Innovative Business Services
7 participants have received Emerge employability training with our partner Iowa Works (State recognized training for those coming out of incarceration or with a criminal past) 4 inside Woodbury County Jail – 3 outside
10 are currently employed
3- will start working towards GED Hi Set
0 – recidivism / Current recidivism rate for Woodbury County FY23 revocation rate to prison is 13%

Number of referrals to date from our partners

14 – Woodbury County Jail
11 – Dept of Corrections Residential Treatment Facility
5- Dismas Charites Federal Halfway Home

Revisited partnership with North Central Correctional Facility Minimum Security Prison in Rockwell City, Iowa. Providing support to those being released back into Woodbury County. Zoom call is set up to discuss programing with inmates soon to be released.

Our goal is to provide educational, employment and re-entry support to 100 individuals returning to Woodbury County. BOOST will have 25-30 individuals in 6-month Cohorts to provide quality services.

Contact us by email or call 712-224-2168.

Gary Fuentes -Program Director gfuentes@siouxlandship.org

Sarayh Gutierrez – Lead Case Manager sgutierrez@siouxlandship.org

Danielle Knight – Case Manager dknight@siouxlandship.org

- 5. Future Agenda Items
- 6. Communications and Other Audiences
 - a. Conflict of Interest Forms
 - b. Strategic Planning
 - c. September Board Meeting – in-person meeting @ Ridge View HS in Holstein
 - d. September Board Meeting – Early Childhood Iowa Annual Report
 - e. Memorial March 2023

The Memorial March to Honor Lost Children theme: Healing Our Spirits; Creating Culturally competent Systems of Care agenda has been set, November 20-22nd

Our keynote speaker this year is Neil Lawhead a Tribal Child Welfare Specialist.

Online registration will be open soon on Briar Cliff University’s website.
 - f. Rex Mueller shared that he has a potential conflict of interest. The Board noted his concerns and will address the issue in a future meeting.
- 7. Adjourn

Upcoming SHIP meeting:

Friday, August 25, 2023

Strategic Planning 9:00am – 1:00 pm SHIP Office

Tuesday, September 12, 2023

Sky Ranch Foundation Meet & Greet 4:00 pm Location TBD

Friday, September 15, 2023

Ridge View Community High School, 519 East Maple St-

Holstein

Executive Committee 11:00 am – 12:00 pm

Board of Directors 12:00 pm – 1:00 pm