



**Siouxland Human Investment Partnership (SHIP)  
Board Meeting Minutes**

**September 16, 2022**  
*"Subject to Board Approval"*

**Siouxland Human Investment Partnership (SHIP) is the Early Childhood Iowa Board for Ida and Woodbury Counties, and the Decategorization Board for Woodbury County. The minutes document the transactions of the Board in their fulfillment of these roles and where possible, the minutes reflect the actions of the Board specific to their respective roles.**

**In-Person:** Dr. Kim Buryanek, Tim Kacena, Karen Mackey, Rex Mueller, Gary Niles, Allison Polley, Jessica Ryan, Barb Small

**Present via ZOOM:**

Tom Bouska, Shelley Conover, Leah Knapp, Shelia Martin, Mark Monson, Matthew O’Kane

**Absent:** Suzanne Allen, Rocky DeWitt, Senator Jackie Smith, Alex Watters, Pastor Neil Wehmas

**Staff In person:**

Erin Binneboese, Joli Gehring, Kerri Hall, Kim Jenkins, Tami Nielsen, Matt Ohman, Abby Kempema

**Staff via ZOOM:**

JoAnn Gieselman, Kelsey Keane

**Absent:** Jenna Andrews

**1. Call to Order**

Karen Mackey

**2. Action Items**

Karen Mackey

**A. Consensus Agenda**

- SHIP Board Minutes – 8-19-2022
- Committee Reports:
  - Executive Committee Minutes – 8-19-22
  - Bank Activity – August 2022
  - Consolidated Financials – July 2022

**Gary Niles motioned to approve the Consensus agenda.**

**Rex Mueller 2<sup>nd</sup> Motion carried**

Number of In-Person Voting SHIP Board Members Yes 8 No 0

Number of Present Voting SHIP Board Members via ZOOM  
Yes 6 No 0

**B. DCAT Recommendations**

Erin Binneboese

**Woodbury County DCAT Recommendations**

- Amendment to DCAT1 20-008, JCS Care Coordinators. Dollars are being added to this contract due to an increased need for services. The new dollar amount of this contract will be \$400,000.
- Amendment of DCAT1 18-032, DCAT Project Coordination. Dollars are being added to this contract due to an increased need for services. The new dollar amount of this contract will be \$121,000.
- Transfer from Juvenile Court Services, 3rd Judicial District (2 nd designation dollars) to Woodbury County DCAT in the amount of \$13,485.56

**SHIP Executive Committee motion to approve the DCAT recommendations.**

**Jessica Ryan 2<sup>nd</sup> Motion carried**

Number of In-Person Voting SHIP Board Members Yes 8 No 0

Number of Present Voting SHIP Board Members via ZOOM  
Yes 6 No 0

**C. ECI Recommendations**

Kerri Hall

**SHIP Early Childhood Iowa Annual Report**

Kerri Hall, the SHIP Early Childhood Iowa Director, is asking for approval from the SHIP Board of Directors for the submission of the SHIP Ida/Woodbury Early Childhood Iowa Area fiscal year 2022 Annual Report. The report was reviewed with a recommendation for approval on September 1, 2022 in a joint meeting of both the Ida County and Woodbury County Early Childhood Iowa Committees.

**SHIP Executive Committee motioned approve the ECI Annual Report.**

**Dr. Kim Buryanek 2<sup>nd</sup> Motion carried**

Number of In-Person Voting SHIP Board Members Yes 8 No 0

Number of Present Voting SHIP Board Members via ZOOM

Yes 6 No 0

### 3. Discussion Items

#### A. ECI updates

Kerri Hall

Kerri updated the Board with information shared in the September Early Childhood Iowa State Board meeting as well as the September Statewide Early Childhood Iowa Area Directors meeting. The main topic of conversation was the current and future state of the ECI State Structure. Kerri informed the Board that the future is still being mapped out at the State level and that she will share information as it is released.

#### B. Director's Report

Matt Ohman

##### **Beyond the Bell staffing**

On August 30th, I sent out a media release for Beyond the Bell, in response to media attention due to large waiting lists and staff shortages at many BTB sites the first week of school. Despite two starting wage increases in the last year, new retention bonuses and incentives, and an advertising recruitment campaign, BTB continues to experience staffing shortages. This is a nationwide epidemic for most employers, but hits particularly hard for childcare and afterschool programs. I have been staying in close communication with the School Districts involved, and our SHIP team has been assisting BTB during this time. Things are slowly progressing, but as of today there are still over 300 students waiting for before or afterschool care – new additions to the waiting lists continue to outpace us removing students from it.

##### **Community Initiative for Native Children and Families (CINCF)**

On September 7th, I attended the CINCF meeting at the Ho-Chunk Center, along with Erin, Kim and Board Chair Karen Mackey. Prior to the meeting we met with liaisons from our DHHS office as well as Neil Lawhead, a federal DHHS liaison from Kansas City. Mr. Lawhead was invited by Terry Medina, SHIP's new Native American Community Advocate. This was another opportunity for SHIP, DHHS and our many CINCF partners to show off the huge impact our Native Resilient Communities grant, the Urban Native Center, and Terry's new position are having on the community. It was a very meaningful CINCF meeting!

##### **0-3: Prime Age to Engage**

The Early Literacy Committee that I coordinate for the 0-3: Prime Age to Engage initiative met at the Dorothy Pecaut Nature Center on September 7th to experience their new Tail Trail Story Walk. The Nature Center joined the initiative last year and were inspired to install the story walk – about 23 stations – to promote literacy.

##### **Early Childhood Iowa State Board Meeting**

On September 9th, Kerri and I attended (via Zoom) the Early Childhood Iowa State Board meeting. Dr. Garcia of Iowa DHHS shared her department's new org chart. We also learned there may be new state mandates coming in relation to a state contract for Child Care Nurse Consultants, and some changes coming for Family Support programs.

#### C. Beyond the Bell Update

Abby Kempema

Abby reports the South Sioux City schools are in their 5th week of school and Sioux City schools in their 4<sup>th</sup>. The wait list continues to grow with 167 students waiting for openings for the morning program and 255 for the afternoon program. Staff needed to handle the 422 kids on the wait list consist of 16 staff for mornings and 25 staff for afternoons.

Abby noted that Beyond the Bell goes through the list every 2 weeks to make any updates.

BTB has hired 8 new employees currently going through training/paperwork. This would enable them to add 60 children to the program.

BTB have been advertising through TV, radio and recruiting college students.

Minimum age requirement is 16 years but until staff are 18 years they cannot be left unsupervised with students.

Noted reasons for staff leaving the program – not enough hours and/or low wages despite the 2 wage increases.

#### D. Finance Report

Kelsey Keane

##### BOOST Program:

- We officially submitted our financial close-out report of our BOOST Re-Entry grant.
- Implementation and execution of our new BOOST GO grant is underway. We have hired two new full-time employees (Case Manager and Case Manager/Employer Outreach Coordinator). The programmatic term of the grant begins on October 1st and we can start enrolling participants at that time. We are establishing fiscal internal procedures and controls to establish the grant subcontract for Sky Ranch Behavioral Services to provide violence prevention, intervention, mentorship, and leadership development.

##### Sky Ranch:

- Comprehensive work has been completed in recent months to close out fiscal year 2022 along with building a cash flow forecast. Additional substance abuse services have been added to Sky Ranch and we are building the internal controls to add fiscal agent services for the electronic billing, reconciliation, and revenue recognition.

##### Finance Updates:

- Northwest Early Childhood Iowa (NECI) – SHIP has added NECI as a new fiscal agent contract for fiscal year 2023. NECI has a FY23 annual operating budget of \$894,073.49. I have completely incorporated their ECI financials and budget in our WebGrants system. Extensive work has been put in to establish this new contract and financial reporting. In addition to the current services provided, SHIP will be supporting NECI through the release of a new RFP for Family Support Services in Cherokee, Lyon, and Plymouth counties through our WebGrants system.
- The new chart of accounts is represented in the July 2022 consolidated financial statement provided in this month's board packet. A detailed P&L was provided this month to display the new accounts and the full list of our revenues and expenses. I'm excited for this change as the financial

statements are a stronger representation of programmatic and administrative operations. Again, FY23 will have additional considerations when comparing monthly and annual financial activity versus prior years.

E. Memorial March

Kim Jenkins

This is the 20<sup>th</sup> year for the Memorial March to Honor Lost Children.

To date the committee has raised over 11,000 to support this year's educational events which include:

Saturday, November 19<sup>th</sup> Fall Festival at the Urban Native Center

Sunday the showing of the documentary "Women of White Buffalo followed by a panel discussion

Monday and Tuesday are educational events and community panel discussions at Briar Cliff. Tuesday night we added a family dinner and youth forum at the Sioux City Convention Center.

Wednesday is the March ending with a dinner at the Sioux City Convention Center.

The March information and registration will be on Briar Cliff University website.

All donations are welcome.

**4. Future Agenda Items**

- Policy Review
- Sky Ranch Behavioral Services recommendations
- SHIP has one meeting annually in Ida County – the Board would prefer to hold this meeting this fall rather than next spring. Matt will coordinate with Shelley Conover to find a venue and date.

**5. Communications and Other Audiences**

SHIP office ribbon - cutting scheduled for Monday, October 17<sup>th</sup> 4pm

**7. Adjournment**

Upcoming SHIP meetings:

Friday, October 21, 2022

Executive Committee 11:00 AM – 12 PM

Board of Directors 12:00 PM – 1:00 PM